



# Learn, Inspire, Achieve: Unlock Your Full Potential

Embracing this cyclical process ultimately leads to personal and communal success, underscoring the profound impact of a lifelong commitment to learning and inspiration in HKUST.



2025.07.15 - 2025.08.31

**Sports Facilities  
Announcement in Aug 2025**

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2025.07.15 - 2025.08.31

**Message from the  
Commissioner of Police on  
Scam Prevention**

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2025.06.27 - 2025.08.31

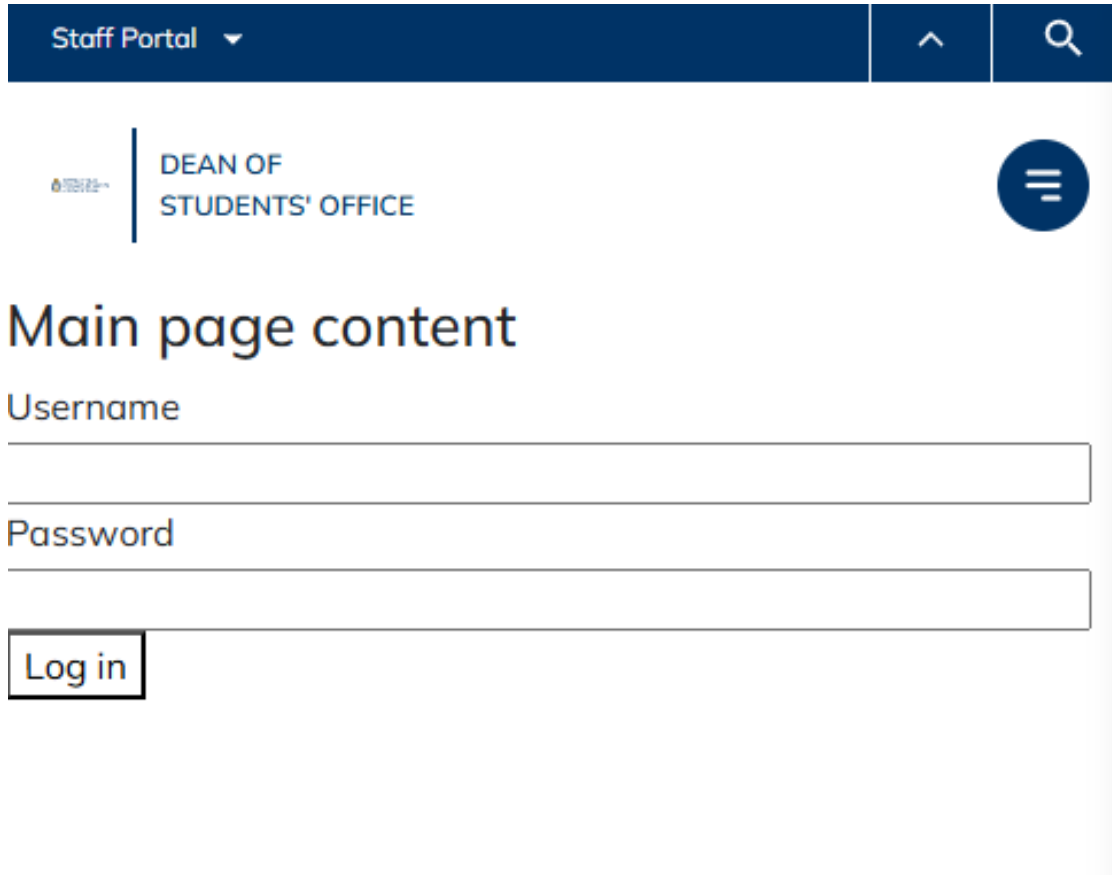
All Announcements

View Our Latest Video

**TRUST  
THE  
PROCESS**

ANGIE LAW  
COURSE COORDINATOR  
DIRECTOR OF STUDENT & PROGRAMS  
CAREER DEVELOPMENT

# General Information



Staff Portal ▾

DEAN OF STUDENTS' OFFICE

## Main page content

Username

Password

Log in

**Backend login page**

- Frontend:  
<https://dst-dev2.hkust.edu.hk/>
- Backend:  
<https://dst-dev2.hkust.edu.hk/>  
Username: Ultd-test01  
Password: 6RF<-k#u10Y;@pf

# Create User Access

Home > Administration > People

## Add user ☆

This web page allows administrators to register new users. Users' email addresses and usernames must be unique.

**Email address**

The email address is not made public. It will only be used if you need to be contacted about your account or for opted-in notifications.

**Username\***

Several special characters are allowed, including space, period (.), hyphen (-), apostrophe ('), underscore (\_), and the @ sign.

**Password\***

Provide a password for the new account in both fields.

**Status**

☐ Blocked

☒ Active

**Roles**

☒ Authenticated user

☐ Content editor

☐ Administrator

☐ Notify user of new account

- After login, go to **People → Add user**
- Input All field shown on the left.
- Red: When forget password, the system administrator will be able to send you an email to update your password.
- Green: For those left the company, you can updated the status to Blocked.
- Role: Content editors create and edit content; admins manage site settings, users, and permissions

# Page List

Home > Administration

## Content

Content Comments Blocks Files Media Noahs Galleries

✓ Status message  
Help Resource [24/7 Help Settings](#) has been updated.

+ Add content

Title

Content type Help Resource Published status - Any - Filter Reset

<input type="checkbox"/>	Title	Content type	Author
<input type="checkbox"/>	<a href="#">24/7 Help Settings</a>	Help Resource	<a href="#">admin</a>

No items selected Action: - Select - Apply to selected items

After login → Content

Purple: Announcement content

Article: Article content

Event: Event Content (auto-update through API)

Yellow: Homepage 24/7 help Pop up


Red: Student Glance for Homepage Only

Green: Basic Page = All other pages include listing page.

# Edit 24/7 Help Popup

[+ Add content](#)

**Title**

**Content type**  
Help Resource 

**Published status**  
- Any -

[Filter](#) [Reset](#)

**Title \***

**Image**

**Add a new file**

[Choose File](#) No file chosen

One file only.  
2 GB limit.  
Allowed types: png gif jpg jpeg webp.

[Show row weights](#)

**Help Popup Items**

**Help Item**

**Title**

**Info**


**Text format** Full HTML


[About text formats](#)

[Collapse all](#)

[Collapse](#)


[Remove](#)

[Duplicate](#) 

**Description** 

Paragraph

[About text formats](#)

**Youtube Link** 

- Select **Help Resources** → edit
- Blue: Click Duplicate if one more point is needed.
- Yellow: For whole Paragraph
- Purple: input video ID only. (Light Green)

Example youtube URL:

https://www.youtube.com/watch?v=**XRTYm3mrKn0**



# Student Glance (Homepage)

Title  Content type  Published status

Style

**STUDENT LIFE AT A GLANCE**  
#NutureTalents  
#ImproveEmployability

400+ Employers  
20,000+ Student Engagement  
300+ HKUST-exclusive Recruitment Events & Career Development Programs  
1,500+ Career Advising Sessions  
95% Undergraduates Engaged in Employment & Further Studies Upon Graduation

Title

Hash Tag

- Red: Select The style to use
- Blue: Click Duplicate if one more point is needed.
- Yellow: For whole Paragraph
- Light Green: input video ID only. (Light Green)

Example youtube URL:

<https://www.youtube.com/watch?v=XRTYm3mrKn0>

# Announcement

Title  Content type  Published status

☐ Title ☐ Content type ☐ Author

☐ Slider Student Glance

**Title \***

☐ Hidden Background Image  
ON = Hidden

**Start Date**

**End Date**

PDF

**Add a new file**

No file chosen

One file only.  
2 GB limit.  
Allowed types: pdf.

**External Link**

- Announcement → Add content
- Announcements will be categorized by the year of their end date.
- Blue: PDF Shown on announcement detail page
- Orange: On the listing page, announcements will open directly as PDF. You may copy the full image URL here.

# Page Creation Basic-1

[Home](#) > > [Add Content](#)

**Add content** ★

[> Announcement](#)

[> Article](#)  
Use *articles* for time-sensitive content like news, press releases or blog p

[> Basic page](#)  
Use *basic pages* for your static content, such as an 'About us' page.

[> Event](#)

[> Slider](#)

Step 1: Content → Add content → select the page kind (example: basic page)

Step 2: update title name → SAVE → back to Content → select the page you just created then click edit

[View](#) [Edit](#) [Edit With Noahts](#) [Delete](#) [Revisions](#)

Title \*

test

Body (Edit summary)

**B** *I* Paragraph Source

Text format

Basic HTML

[About text formats](#)

☒ Published

Save

Preview

Delete

## Step 3

When back to the page you created, the “**edit with noahts**” button will appear, then click it to edit the page details.











Staff Portal ▾









DEAN OF STUDENTS' OFFICE

# Main page content

Column











Section





Edit

Column Grids




 Add section

 Paste Section

 Widgets Gallery

VIEW PAGE CONTENT PAGE SAVE

Add Column



Cancel

**Step 4:** Add Section

→click RED “+”

→select GREEN 100%





























**Step 5:**

After Step 4, the green bar PINK”+” will then appear

→click the PINK “+” to choose widget to update

**Step 6:** After select widget, the yellow bar shown, then click BLUE ARROW”edit” to update

# Widget selection

 ACCORDION	 ALL ANNOUNCEMNT	 ALL EVENT	 ANNOUNCEMNT WIDGET	 CTA	 CONTENT TEXT WIDGET
 EVENT SECTION WIDGET	 EVENT SLIDER	 HERO - TEXT AND IMAGE WIDGET	 HERO - TEXT ONLY WIDGET	 HERO SECTION WIDGET	 HORIZONTAL CONTENT GROUP WIDGET
 ICON GRIDS	 ILLUSTRATION GRIDS	 PHOTO GRIDS	 POPUP GRIDS	 PROFESSOR MESSAGE WIDGET	 SIX COLUMN GRIDS
 STICKY BUTTON	 STUDENT GLANCE	 TESTIMONIAL WIDGET	 TEXT ON IMAGE WIDGET	 THREE COLUMN GRID	 UST HELLO
 VERTICAL CONTENT GROUP WIDGET	 VIDEO BANNER	 VIDEO GRIDS	 PRGORAM GRID		

# Widget- “Accordion”

- For FAQ layout
- Orange: can drag the order

Student Union

-

content...

Art and Cultural Clubs

+

School / Departmental Societies (School of Humanities and Social Science)

+

School / Departmental Societies (School of Science)

+

Sports Association and Sports Clubs

+

Frontend

Accordion Items

Item #1

title

Student Union

content

B I S x<sup>2</sup> x<sub>2</sub> I<sub>x</sub> | | := := v | “ ” ↕ ↕ | Paragraph v | Source

content...

Item #2

Item #3

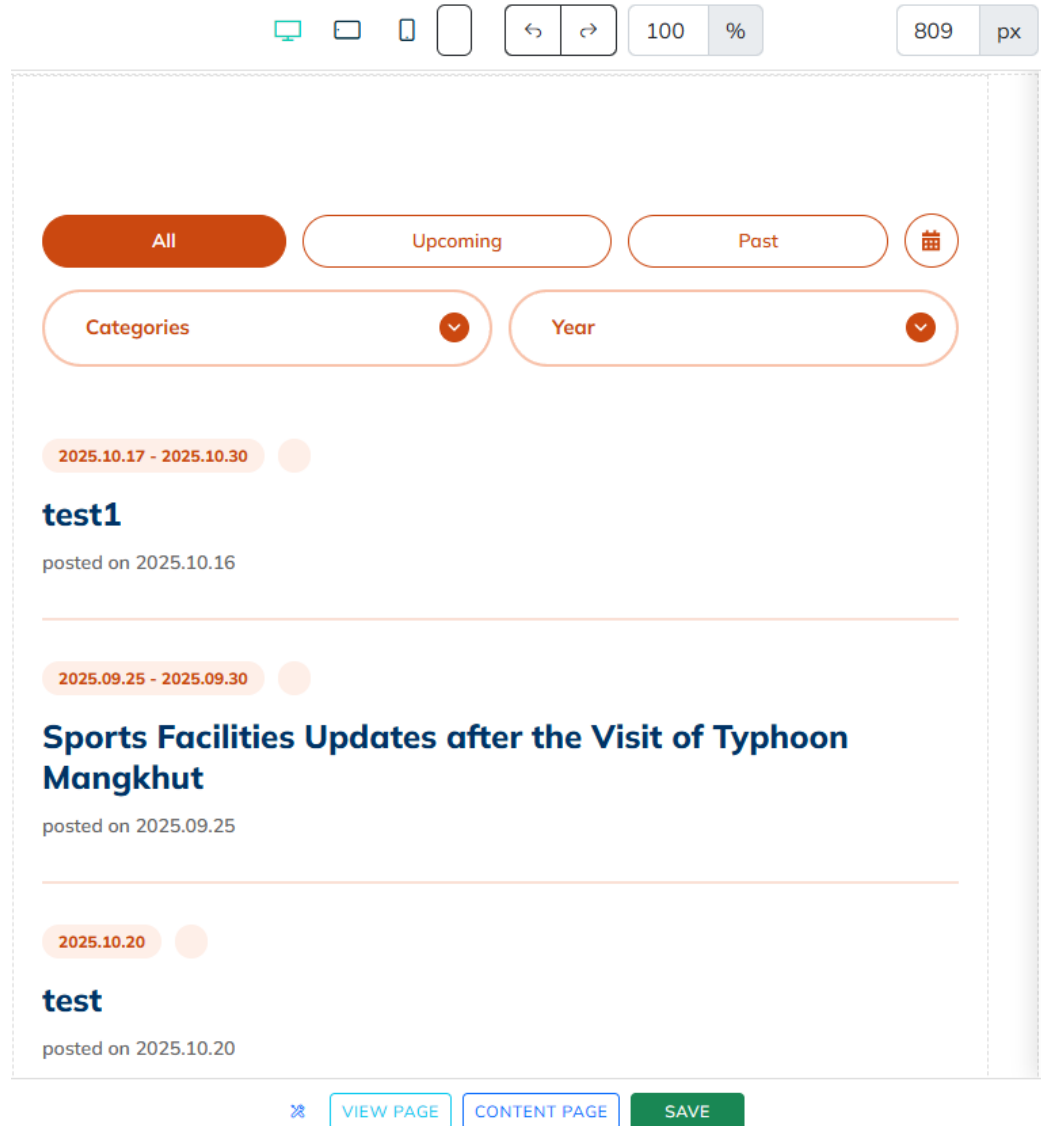
Item #4

Item #5

+ Add new Item

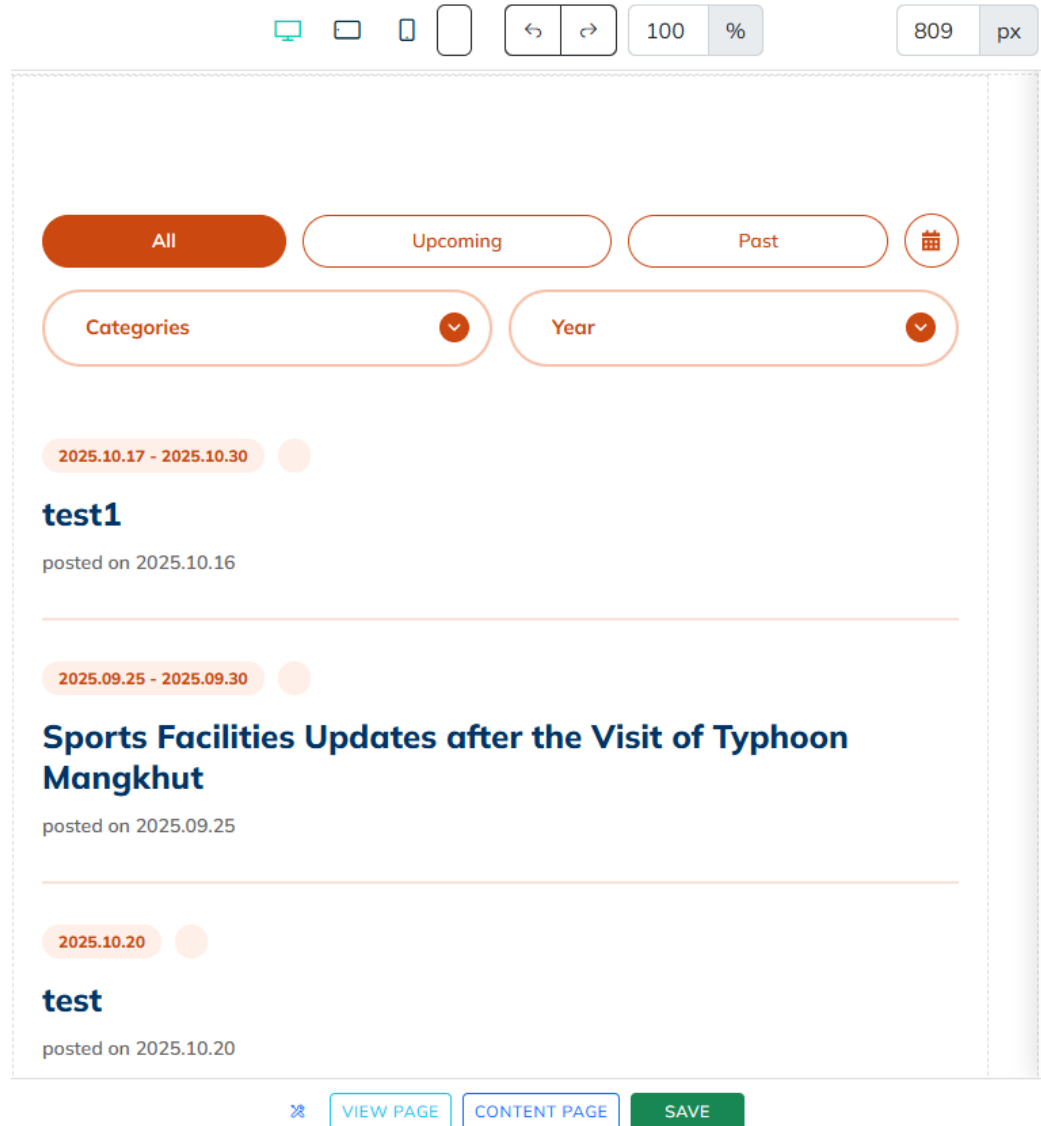
Backend

# Widget- “ALL announcement”



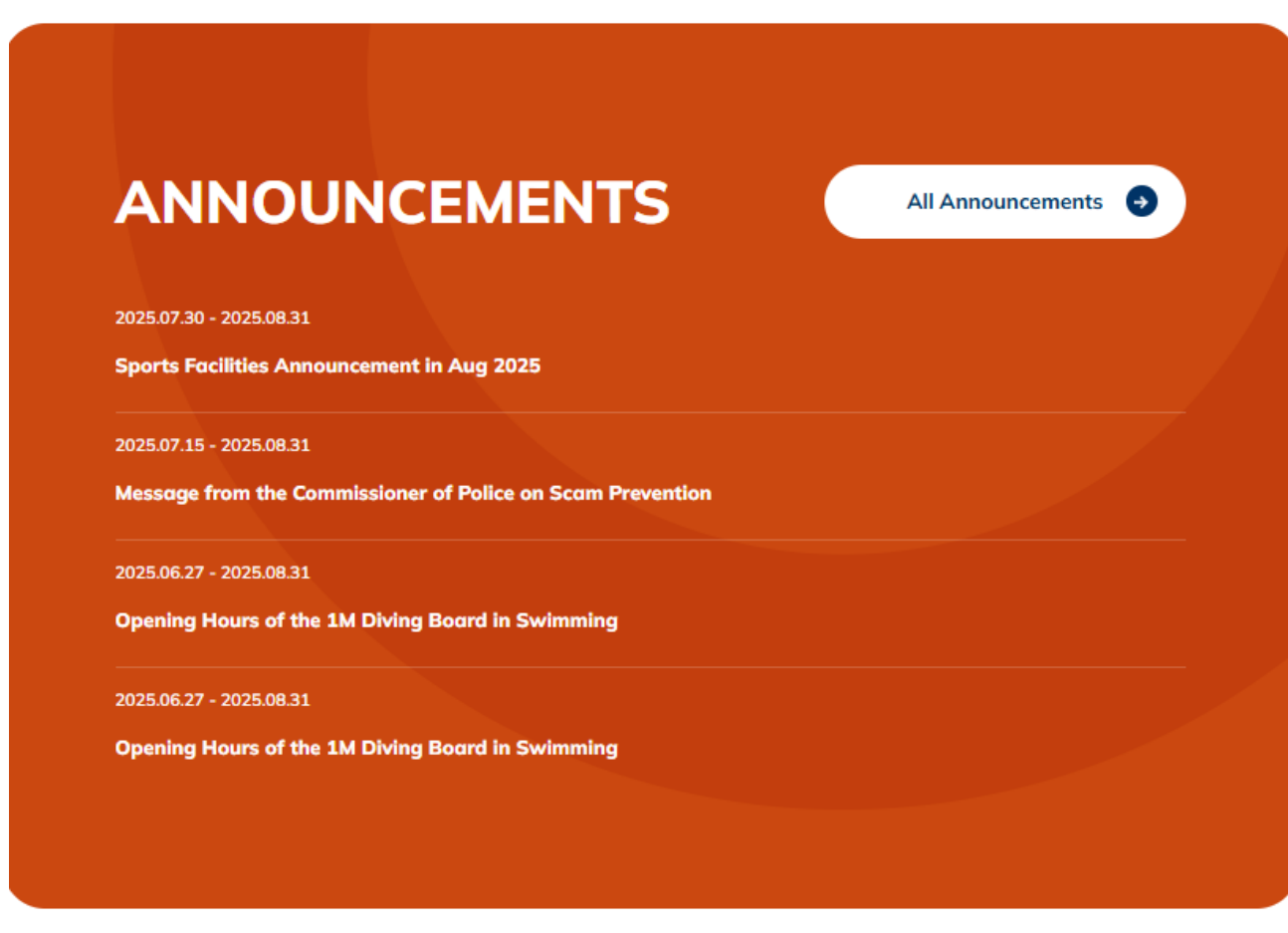
- For announcement listing page
- Reminder:  
If there's no announcement content, only the filter section will be shown.

# Widget- “ALL Event”



- For event listing page layout.

# Widget- “Announcement Widget”



- For latest news & event announcement section
- Reminder:  
If there's no announcement content, only the filter section will be shown.



# Widget- “Content Text”

## Workshop

## Frontend

### 1. Choosing Your Locker

The student workshop is designed as an interactive learning environment where participants can go beyond theory and apply knowledge in practical, hands-on activities. It encourages collaboration, creativity, and problem-solving, giving students the chance to share ideas, work in teams, and develop new skills that are directly relevant to their academic and personal growth. By joining, students not only gain confidence in their abilities but also build connections with peers and mentors, creating a supportive community that helps them prepare for future challenges

## Backend

workshop

Text Items

Item #1

title

1. Choosing Your Locker

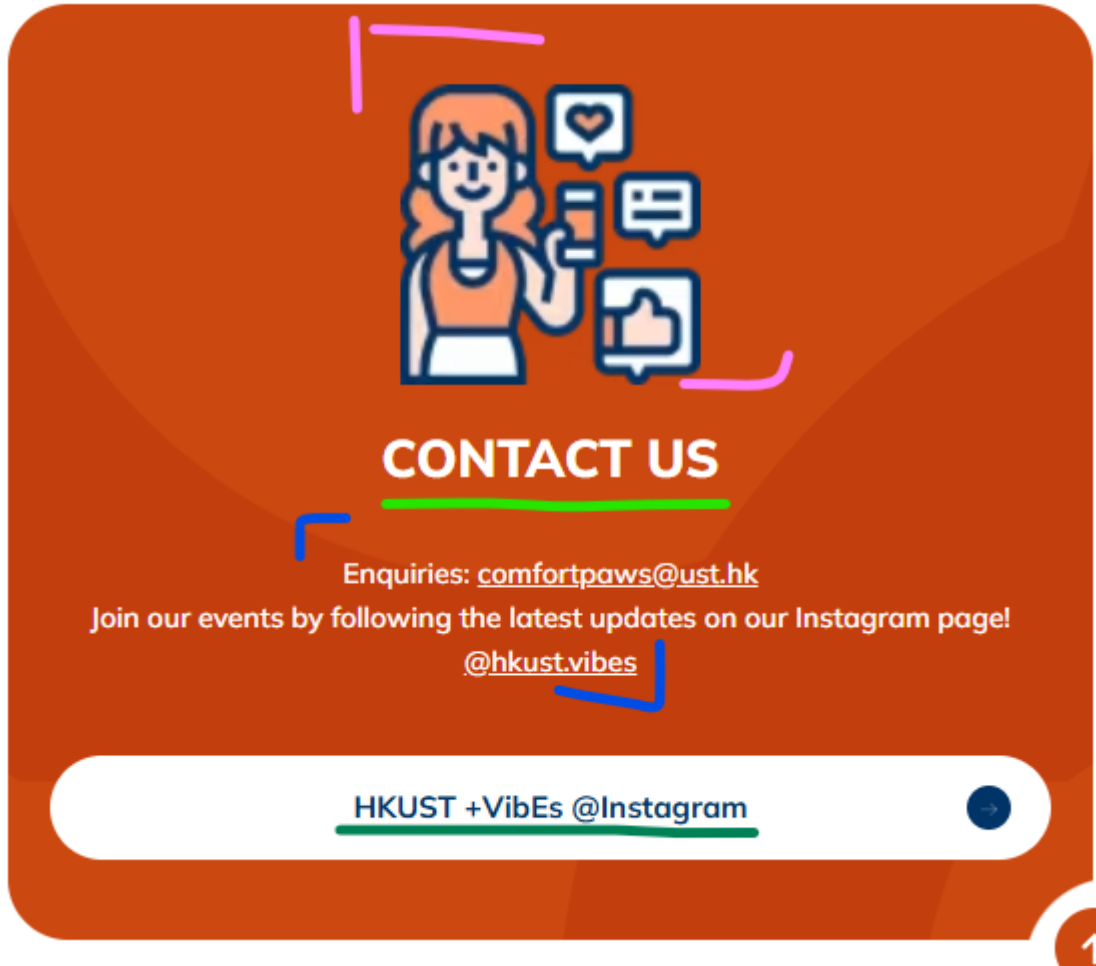
Textarea

Paragraph

The student workshop is designed as an interactive learning environment where participants can go beyond theory and apply knowledge in practical, hands-on activities. It encourages collaboration, creativity, and problem-solving, giving students the chance to share ideas, work in teams, and develop new skills that are directly relevant to their academic and personal growth. By joining, students not only gain confidence in their abilities but also build connections with peers and mentors, creating a supportive community that helps them prepare for future challenges

# Widget- “CTA”

- For bottom contact us section



Frontend

Title

Contact Us

Image

Content

**B** *I* U  $x^2$   $x_2$   $T_x$  Paragraph

Enquiries: [comfortpaws@ust.hk](mailto:comfortpaws@ust.hk)  
Join our events by following the latest updates on our Instagram page! [@hkust.vibes](https://www.instagram.com/hkust.vibes/)

Button Text

HKUST +VibEs @Instagram

Button Link

<https://www.instagram.com/hkust.vibes/>

Backend

# Widget- “Text and Image”

## Enhancing Your Student Life Experience

Sed metus iaculis sed arcu ut cursus. Quam sagittis amet pretium ante aliquam tincidunt facilisi eget. Maecenas ullamcorper urna urna dui vitae mi. Mauris felis quis dolor vulputate. Viverra in mi pulvinar vestibulum ante ante at quisque ullamcorper.

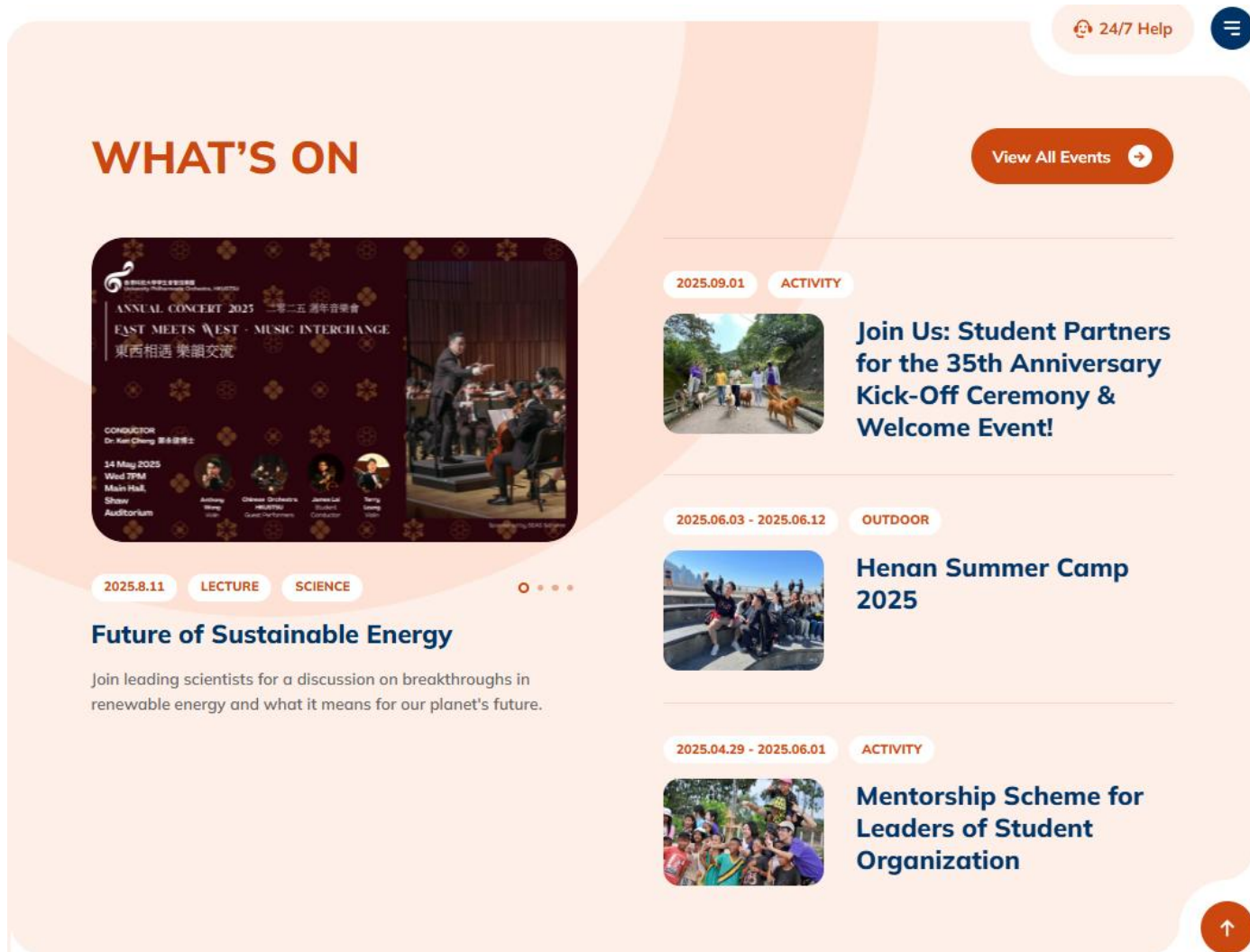
- |  |                                       |
|--|---------------------------------------|
| 01 <a href="#">Career Development</a>        | 06 <a href="#">Study Abroad</a>       |
| 02 <a href="#">Community Engagement</a>      | 07 <a href="#">Student Activities</a> |
| 03 <a href="#">Co-curricular Programs</a>    | 08 <a href="#">Student Award</a>      |
| 04 <a href="#">Leadership Development</a>    | 09 <a href="#">Student Housing</a>    |
| 05 <a href="#">Scholarship Opportunities</a> |                                       |



Label Anchor, please refer to [P.39](#)  
For Hero section

## Frontend

# Widget- “Event Section Widget”



- Reminder:

If there's no event content, only the filter section will be shown.

# Widget- “Event Slider”

 24/7 Help



香港科技大學學生會管弦樂團  
University Philharmonic Orchestra, HKUSTSU

**ANNUAL CONCERT 2025** 二零二五 週年音樂會  
**EAST MEETS WEST · MUSIC INTERCHANGE**  
東西相遇 樂韻交流

**CONDUCTOR**  
Dr. Ken Cheng 鄭永健博士

**14 May 2025**  
**Wed 7PM**  
**Main Hall,**  
**Shaw**  
**Auditorium**



Anthony Wong  
Violin



Chinese Orchestra  
HKUSTSU  
Guest Performers



James Lai  
Student  
Conductor



Terry Leung  
Violin



Sponsored by SEAS Sehome

2025.5.14 PERFORMANCE

## The University Philharmonic Orchestra Annual Concert 2025 - East meets West · Music Interchange

HKUSTSU will join hands with the Chinese Orchestra, HKUSTSU to present a vibrant music interchange at our Annual Concert...

Read More 

- For Upcoming event page
- Featured the most update event



# Widget- “Text Only widget”

## Empowering University Life with Supports

Sed metus iaculis sed arcu ut cursus. Quam sagittis amet pretium ante aliquam tincidunt facilisi eget. Maecenas ullamcorper urna urna dui vitae mi. Mauris felis quis dolor vulputate. Viverra in mi pulvinar vestibulum ante ante at quisque ullamcorper.

- 01 Financial Support
- 02 Student Support
- 03 Amenities & Facilities
- 04 Tips, Policy & Guidelines



- Orange: select whether the background curve in blue/orange

Frontend

- For Support & resources page

Title

Empowering University Life with Supports

Text Area

Sed metus iaculis sed arcu ut cursus. Quam sagittis amet pretium ante aliquam t Mauris felis quis dolor vulputate. Viverra in mi pulvinar vestibulum ante ante at q

Image

Color Theme

Background Curve

Label Items

Item #1

ITEM

Title

Financial Support

Link

<https://example.com>

Backend



# Widget- “Hero Section Widget”

- For homepage top section
- Pink= add 2<sup>nd</sup> or more

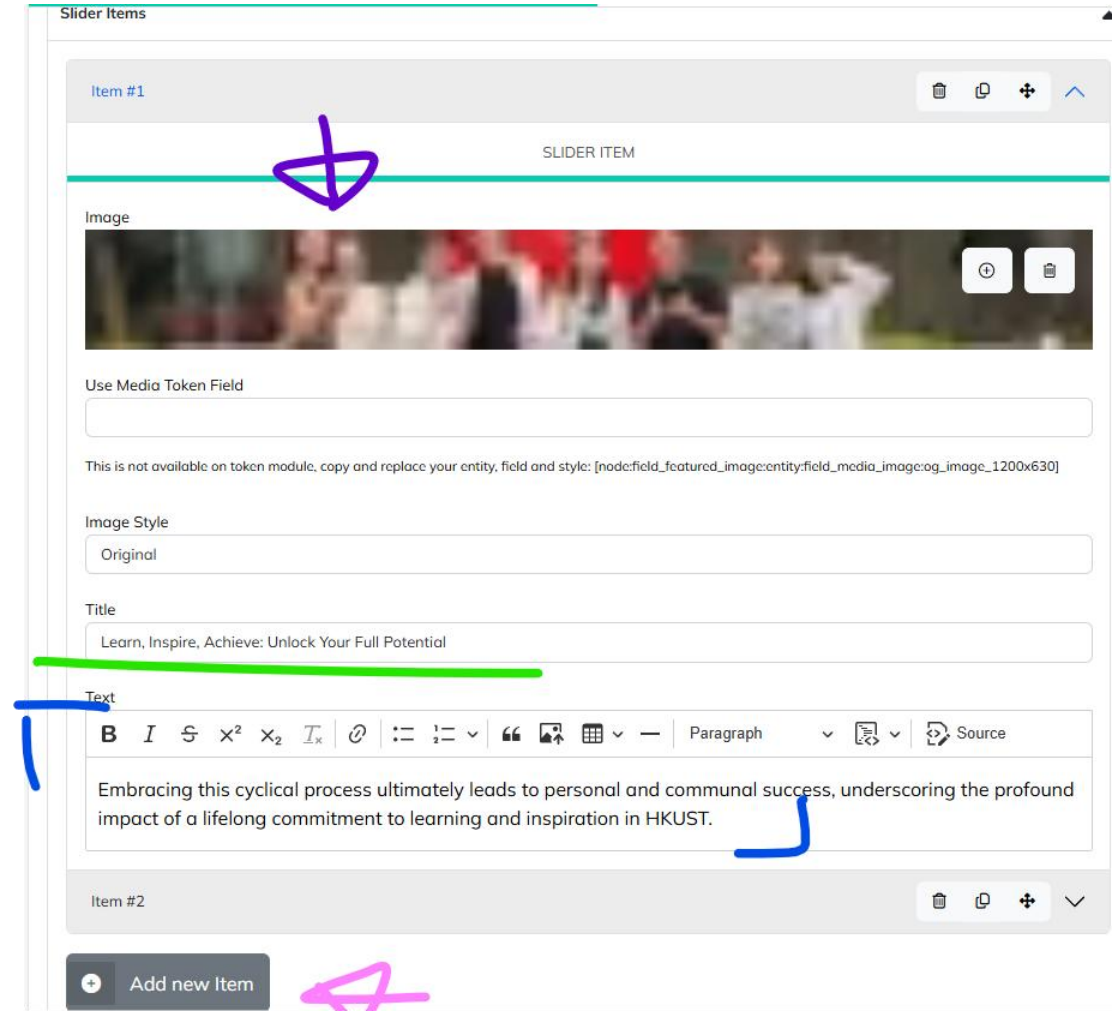
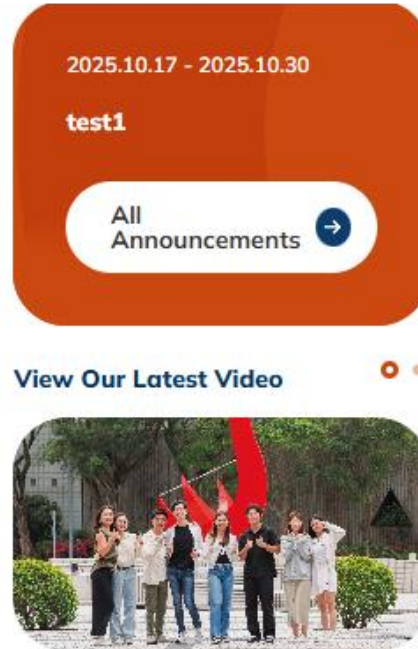


## Learn, Inspire, Achieve: Unlock Your Full Potential

Embracing this cyclical process ultimately leads to personal and communal success, underscoring the profound impact of a lifelong commitment to learning and inspiration in HKUST.



02 — 02



Frontend

Backend

# Community Engagement

Community engagement is an integral part of university education because it helps students realize the relevance of their knowledge and their responsibility as a global citizen. [HKUST Connect](#) supports you to connect your skills and education to contribute to the larger community and the [United Nations Sustainable Development Goals \(SDGs\)](#) and explore your unique role as a “changemaker”.




Connect Ambassador for Community Engagement (Connect ACE)



Gear Up Training Series (GUTS)



Connect Ambassador for Community Engagement (Connect ACE)



Still to be added

[View More](#)

## Frontend

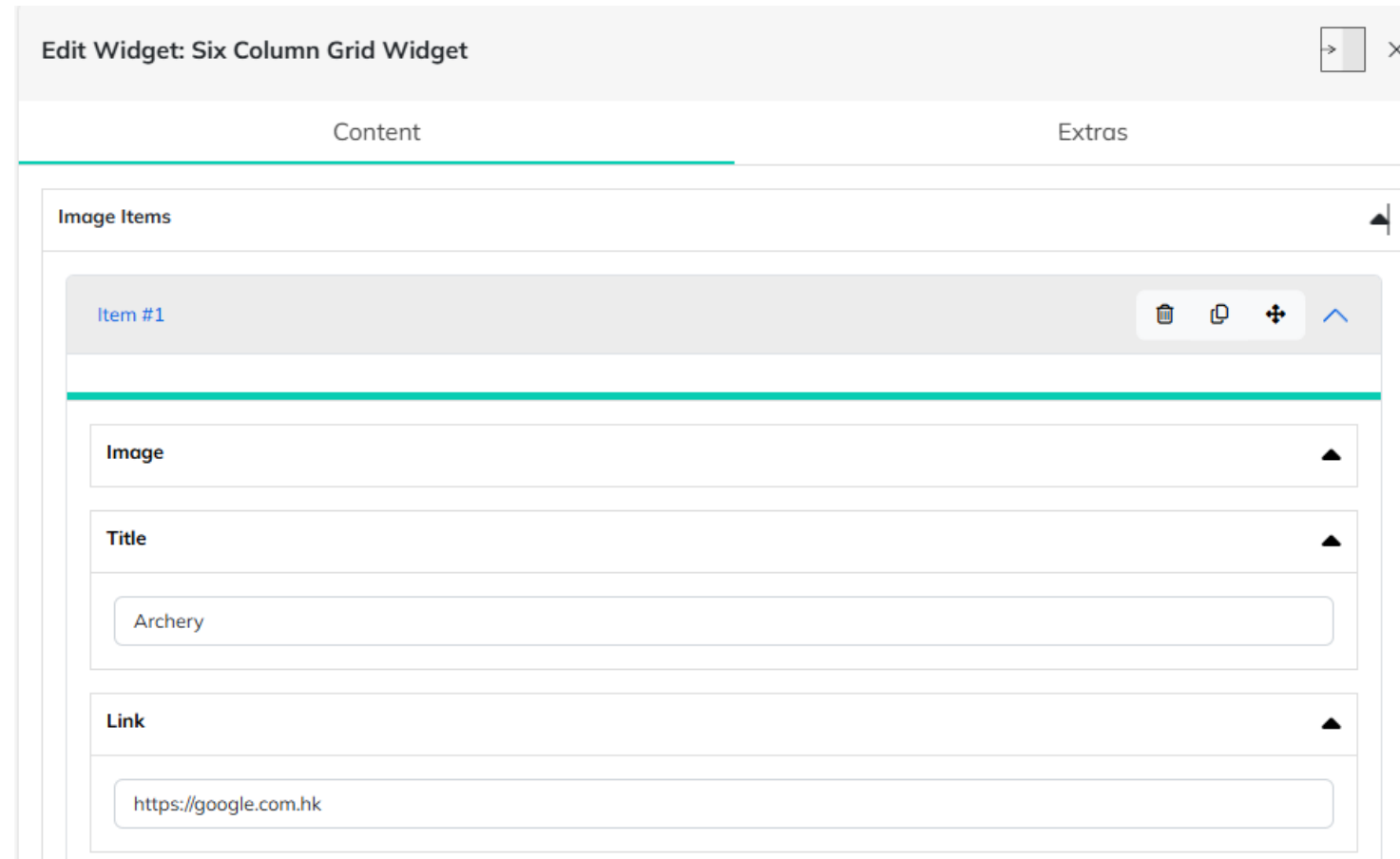
## Backend

# Widget- “Icon Grid”

For Sports clubs and Teams page



**Frontend**



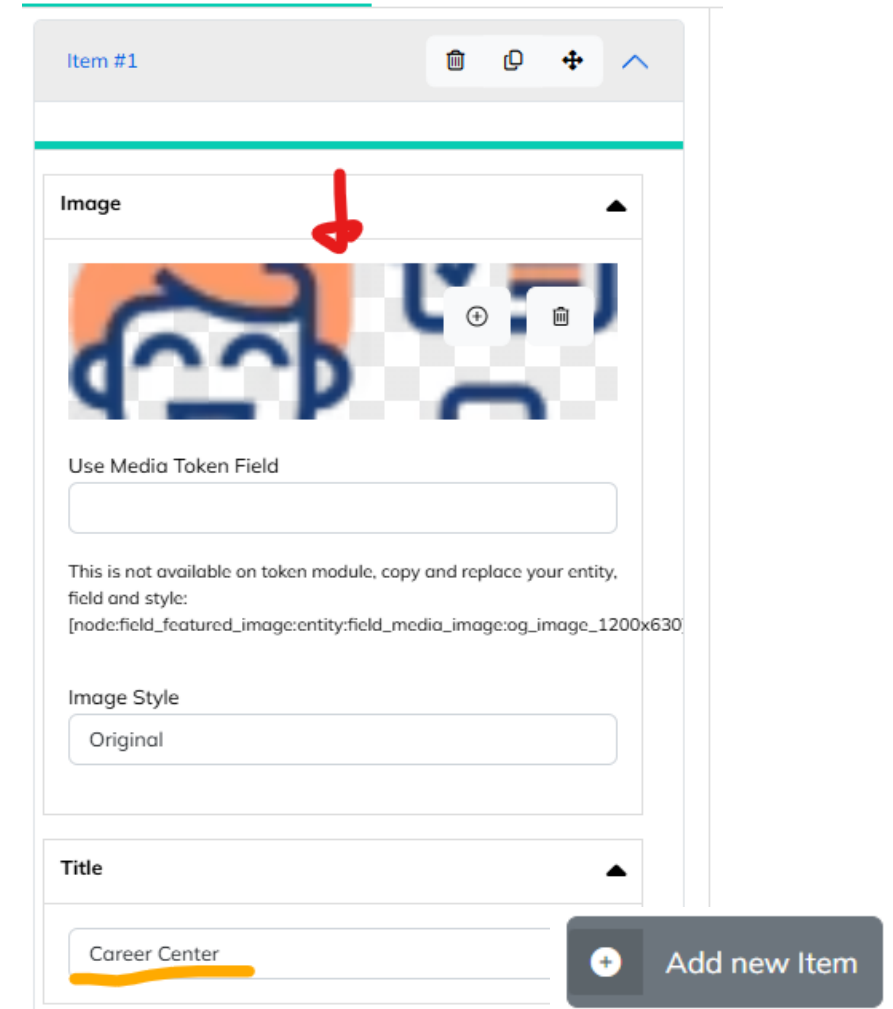
**Backend**

# Widget- “Illustration Grids”

- For Homepage bottom



Frontend



Backend

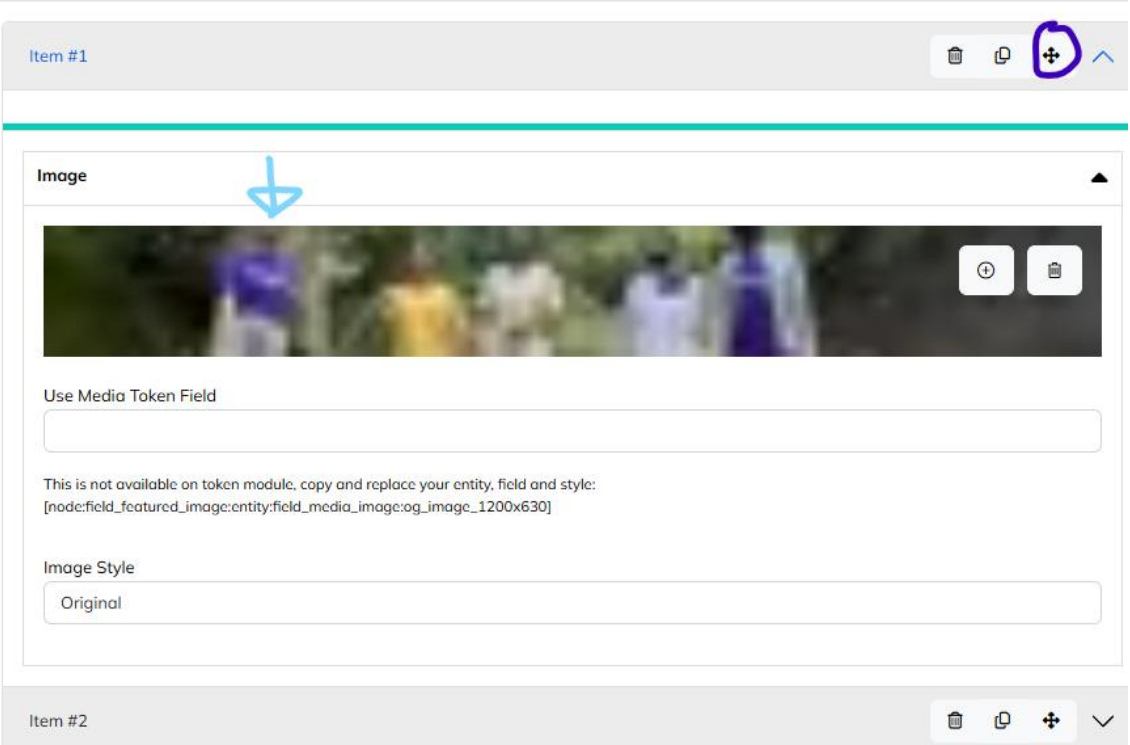


# Widget- “Photo Grid”



Frontend

Image Items



Purple: to drag the order

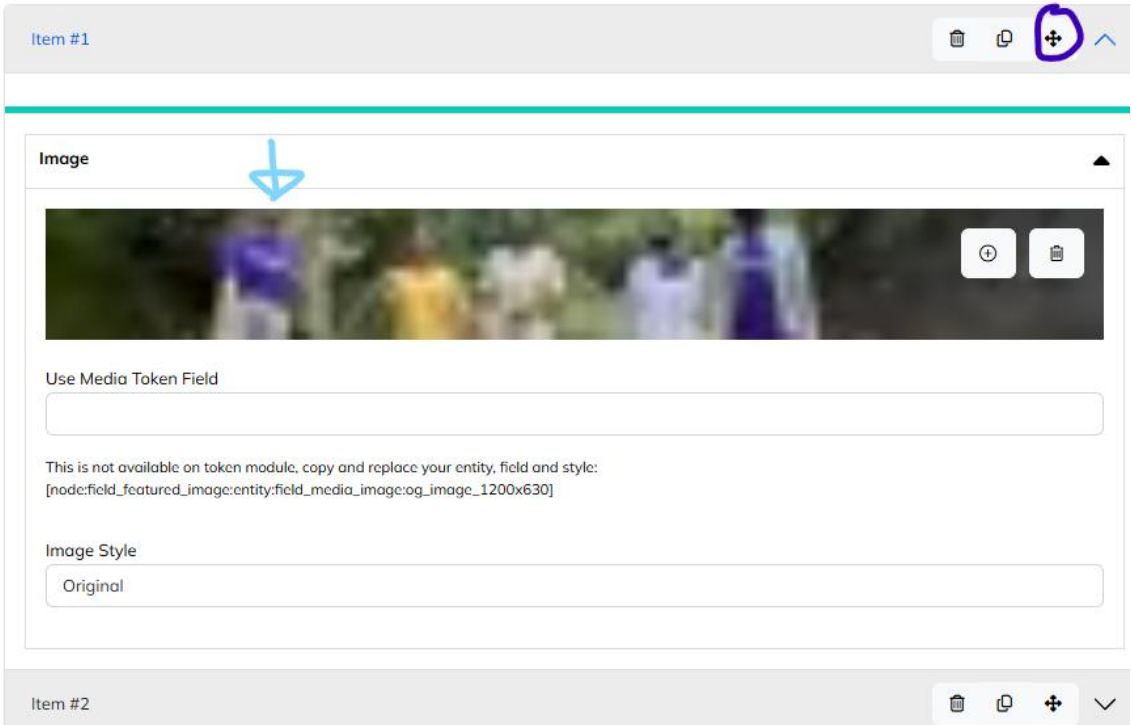
Backend

# Widget- Popup Grid”



Frontend

Image Items



Purple: to drag the order

Backend



# Widget- “Professor Message Widget”



## Get the Best Out of Your University Education

The Dean of Students' Office is here to enhance your university experience at HKUST, supporting your personal growth and learning. Our vision is to create a caring community that helps develop your knowledge and skills while inspiring you to reach your full potential. We are committed to improving student life and supporting your intellectual and personal development through various programs and services.

**Professor Pak Wo LEUNG, PhD**  
Dean of Students

## Frontend

Edit Widget: Professor Message Widget

Content

Extras

Image

Title

Get the Best Out of Your University Education

Text Area

The Dean of Students' Office is here to enhance your university experience at HKUST, supporting your personal growth and learning. Our vision is to create a caring community that helps develop your knowledge and skills while inspiring you to reach your full potential. We are committed to improving student life and supporting your intellectual and personal development through various programs and services.

Written By

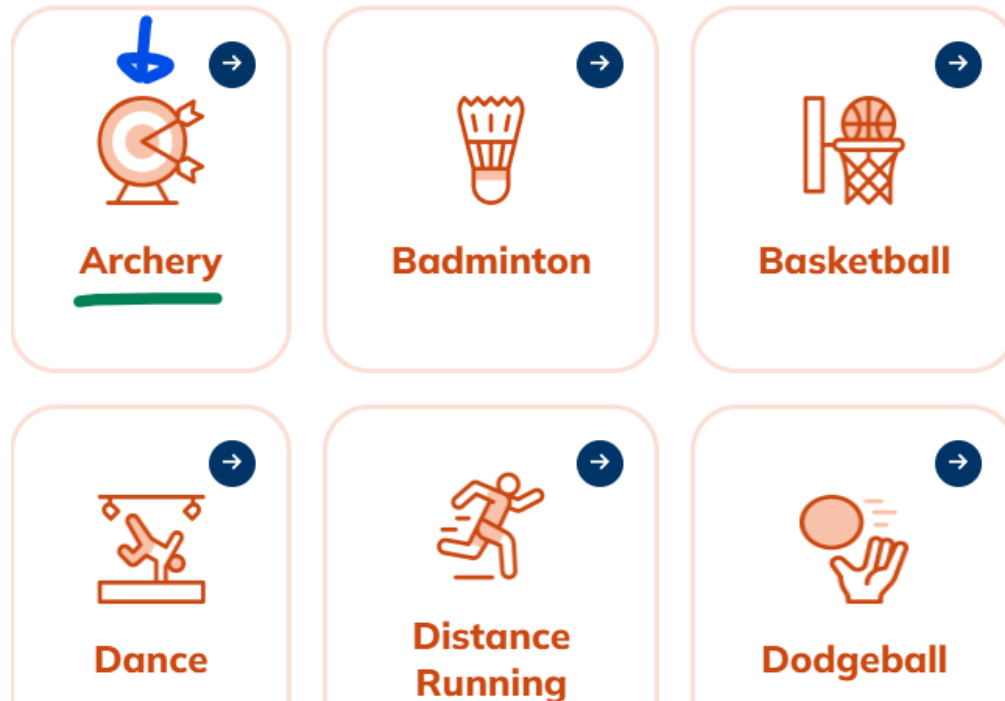
Professor Pak Wo LEUNG, PhD

Position

Dean of Students

## Backend

# Widget- “Six Column Grids” • For Sports clubs and teams



**Frontend**

The backend configuration panel for the Archery widget includes the following sections:

- Image**: A section with a blue arrow pointing down to a placeholder image. Below the image is a text input field labeled "Use Media Token Field" and a note: "This is not available on token module, copy and replace your entity, field and style: [node:field\_featured\_image:entity:field\_media\_image:og\_image\_1200x630]". Below this is a dropdown menu for "Image Style" with "Original" selected.
- Title**: A text input field containing the word "Archery", which is underlined with a green line.
- Link**: A text input field containing the URL "https://google.com.hk".

**Backend**

# Widget- “Sticky Button”

- Yellow: Select any option below as the parent of this article.

Blue: Optionally enter an extra title and URL as the child of this article.

Assume the article titled Student Information, it is placed under the parent article test1 (Orange), and has a child entry titled workshop (Blue) with its URL.

Then the Breadcrumb will be

**Test1. Student Information. Workshop**

Edit Widget: Sticky Button Widget

Content Extras

Select a Node

test1

Button Items

Item #1

Title

Workshop

URL

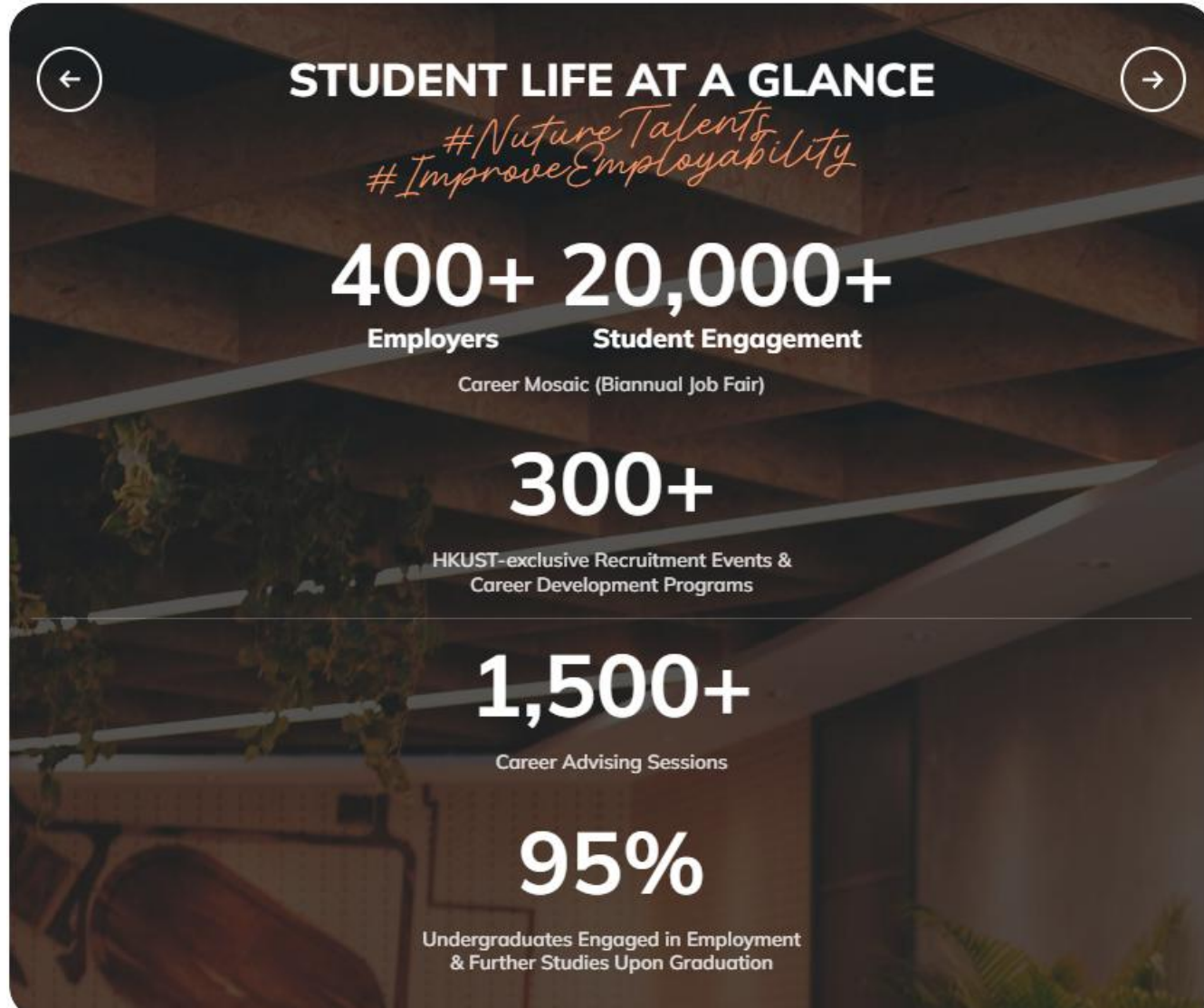
https://hkust-dsto.docker04.vicosys.com.hk/

Item #2

Item #3

+ Add new Item

# Widget- “Student Glance”



- For Non-Homepage

# Widget- “Testimonial”

For Activity Venues page

Venues managed by SSA

LG4



Music Room 1,2,3

Group | Student



Recreation Room (Billiard)

Student



Band Room

Registered Student | Staff (walk-in)

Frontend

Blue Title

Venues managed by SSA

Orange Title

LG4

Grid Items

Item #1

Image

Use Media Token Field

This is not available on token module, copy and replace your entity, field and :

Image Style

Original

Title

Music Room 1,2,3

Text

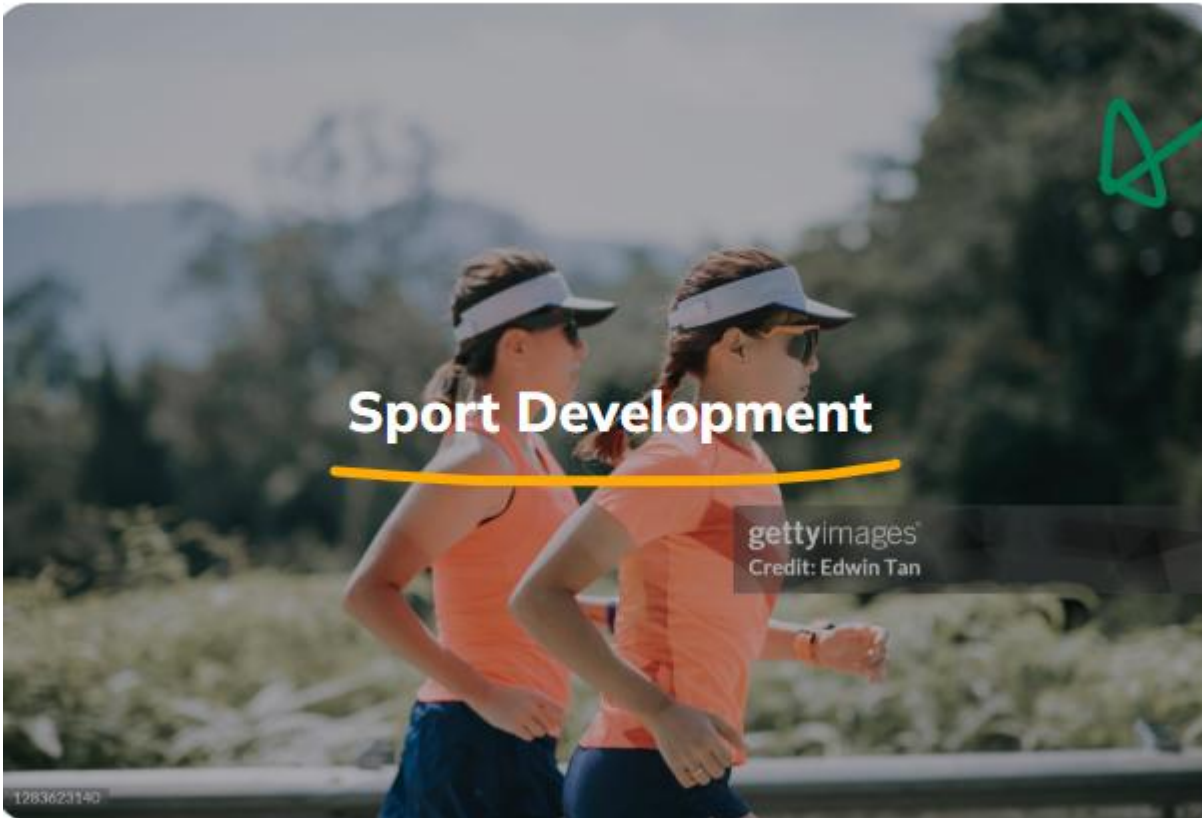
Group | Student

Backend



# Widget- “Text On Image”

- For Sports & wellness



**Frontend**

Edit Widget: Text On Image Widget

Content Extras

Title

Sport Development

Image

Use Media Token Field

This is not available on token module, copy and replace your entity, field and style:  
[node:field\_featured\_image:entity:field\_media\_image:og\_image\_1200x630]

Image Style

Original

**Backend**



# Widget- “Three Column Grid”

For Activity Venues page

Venues managed by SSA

LG4



Music Room 1,2,3

Group | Student



Recreation Room (Billiard)

Student



Band Room

Registered Student | Staff (walk-in)

Frontend

Blue Title

Venues managed by SSA

Orange Title

LG4

Grid Items

Item #1

Image

Use Media Token Field

This is not available on token module, copy and replace your entity, field and :

Image Style

Original

Title

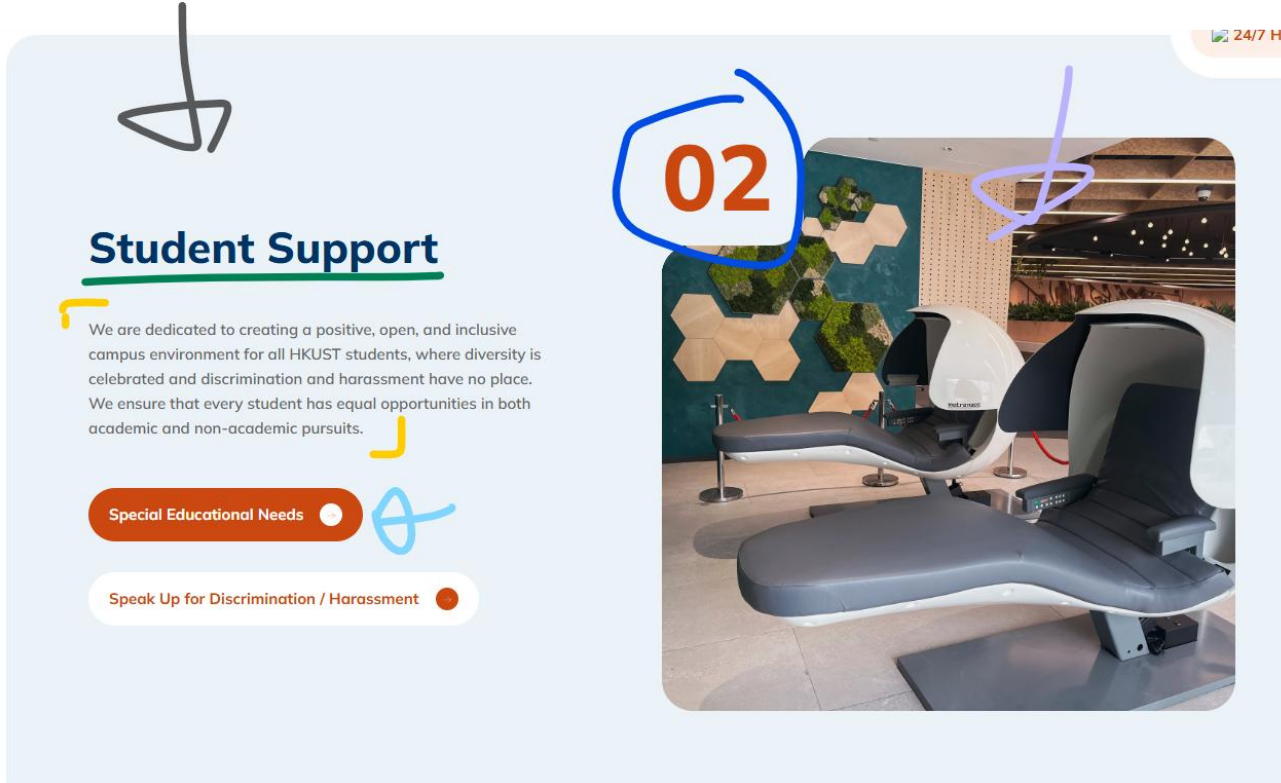
Music Room 1,2,3

Text

Group | Student

Backend

# Widget- “Vertical Content Widget”



title\_number  
02

Position  
Image Right | Text Left

Color Theme  
Blue Background

Curve  
N/A

Image Items

Student Support

content Items

Item #1

Title

Title Color

content

+ Add new Item

btn Items

Item #1

Button Title

Button URL

Button Color

Position: to choose which side the image place

Grey: whether the content in blue/ orange background

Yellow: whether the section have the curve in background

Light Blue: Button color whether it is orange/white background

For Self-leadership program page



## Backend

# Widget- “Video Banner”

Dean's Message



Frontend

嵌入影片

分享

嵌入 WhatsApp Facebook X

<https://youtu.be/0zILd0IL9f4?si=3CsSVzewX>

☐ 跳到 0:02

```
<iframe width="560" height="315"
src="https://www.youtube.com/embed/
ca6wp8tiLHY?si=mMFHdzNm3uWfwS5o"
title="YouTube video player"
frameborder="0"
allow="accelerometer; autoplay;
clipboard-write; encrypted-media;
gyroscope; picture-in-picture; web-
share" referrerpolicy="strict-
origin-when-cross-origin"
allowfullscreen></iframe>
```

Title

Dean's Message

Video Link

<https://www.youtube.com/embed/ca6wp8tiLHY?si=mMFHdzNm3uWfwS5o>

Backend

# Widget- “Video Grid”

Dean's Message



Frontend

嵌入影片

分享

嵌入 WhatsApp Facebook X

<https://youtu.be/0zILd0IL9f4?si=3CsSVzewX>

☐ 跳到 0:02

```
<iframe width="560" height="315"
src="https://www.youtube.com/embed/
ca6wp8tiLHY?si=mMFHdzNm3uWfwS5o"
title="YouTube video player"
frameborder="0"
allow="accelerometer; autoplay;
clipboard-write; encrypted-media;
gyroscope; picture-in-picture; web-
share" referrerpolicy="strict-
origin-when-cross-origin"
allowfullscreen></iframe>
```

Title

Dean's Message

Video Link


<https://www.youtube.com/embed/ca6wp8tiLHY?si=mMFHdzNm3uWfwS5o>

Backend



# Widget- “Program Grid”

Image



Use Media Token Field

This is not available on token module, copy and replace your entity, field and style:  
[node:field\_featured\_image:entity:field\_media\_image:og\_image\_1200x630]

Image Style

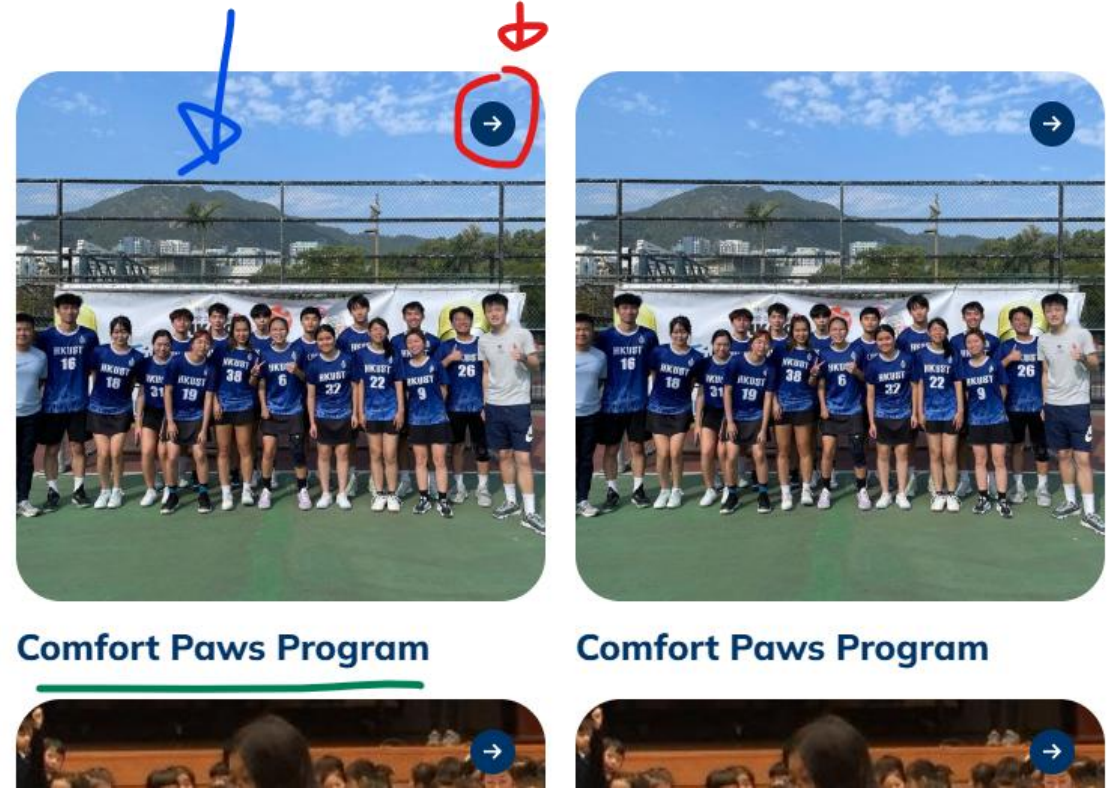
Original

title

Comfort Paws Program

link

/link



Red:

If is external link, input the whole URL.

Example: <https://www.google.com.hk/>

If it's link to another page of the site, input example:

</about-us/deans-message/>

# Menu and Footer

## Menus ☆

Each menu has a corresponding block that is managed on the [Block layout page](#).

+ Add menu

Title	Description	Operations
Administration	Administrative task links	Edit menu ▼
Footer	Site information links	Edit menu ▼
Main menu		Edit menu ▼
Main navigation	Site section links	Edit menu ▼
Tools	User tool links, often added by modules	Edit menu ▼
User account menu	Links related to the active user account	Edit menu ▼

Structure → Menu →  
Main menu/ Footer (Edit)

[Show row weight:](#)

Menu link	Enabled	Operations
⌵ About Us	✓	Edit ▼
⌵ Message from Dean of Students	✓	Edit ▼
⌵ Student Stories	✓	Edit ▼
⌵ Project Extraordinary	✓	Edit ▼
⌵ Our Athlete	✓	Edit ▼
⌵ Contact Us	✓	Edit ▼

Drag to reorder.

Click edit to update text  
and URL

## Edit menu link ☆

Menu link title \*

Student Stories

Link \*

/Student\_Stories

Start typing the title of a piece of content to select a path such as `/node/add` or an external URL such as `http://www.example.com`. Enter `<front>` to link to the front page. Enter `<nolink>` to display a link without a URL. Enter `<button>` to display keyboard-accessible link text.

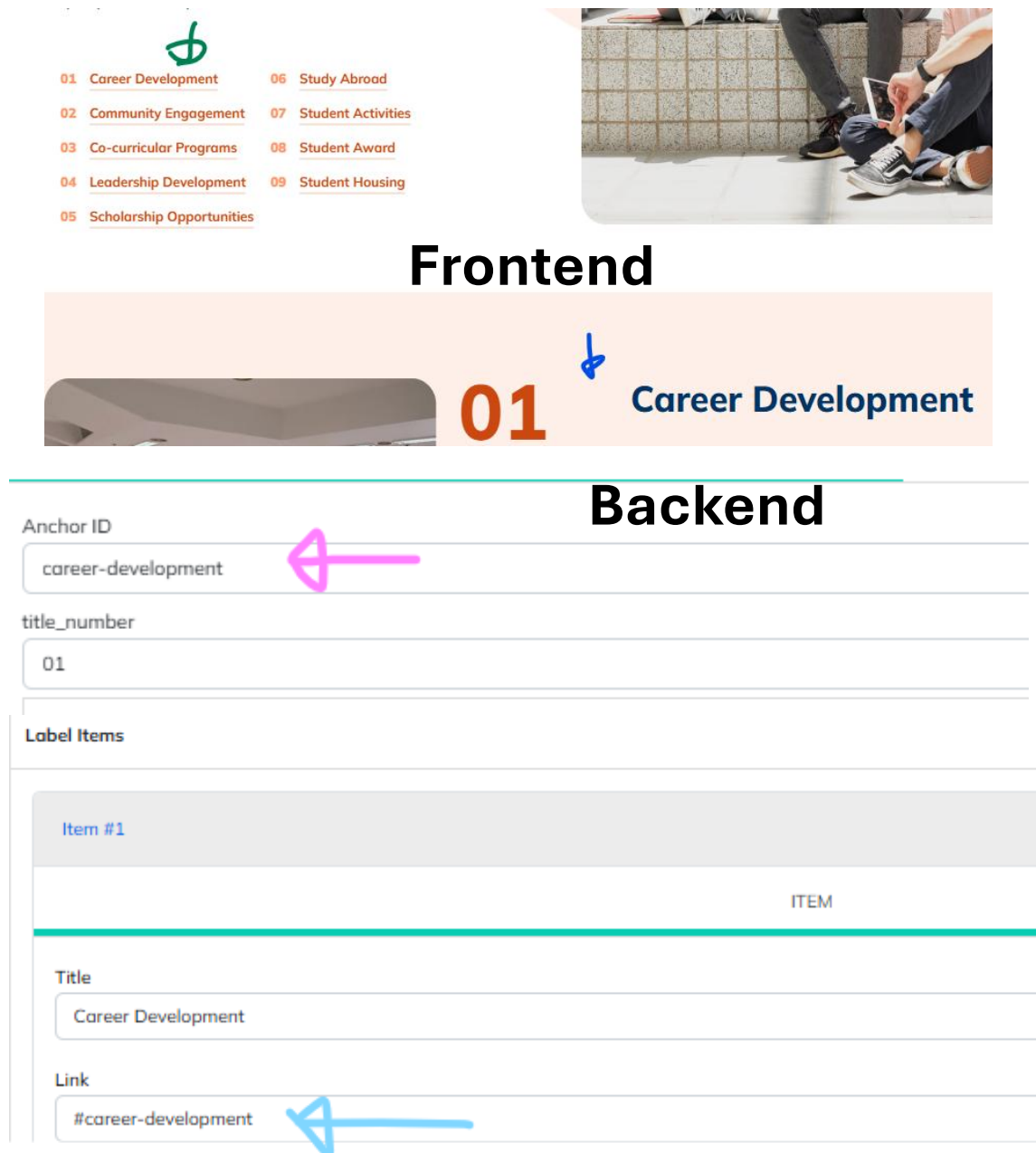
URL:

- /xxxxx other pages from this site.
- Whole URL for external site



# Add Anchor To Specific Section

Assume: 01 Career direct to 01 Section



The image shows a website interface. At the top, there is a navigation menu with 10 items: 01 Career Development, 02 Community Engagement, 03 Co-curricular Programs, 04 Leadership Development, 05 Scholarship Opportunities, 06 Study Abroad, 07 Student Activities, 08 Student Award, 09 Student Housing, and 10 Student Housing. Below the menu, there is a large banner for '01 Career Development'. The banner features a blue arrow pointing to the '01' and a blue arrow pointing to the text 'Career Development'. Below the banner, there is a form titled 'Backend' with the following fields:

- Anchor ID**: career-development (indicated by a pink arrow)
- title\_number**: 01
- Label Items**: Item #1
- Title**: Career Development
- Link**: #career-development (indicated by a blue arrow)

- Go to 01 section(BLUE), input **Anchor ID** (use “-” to replace space bar; PINK)
- Back to the label section (Green), input the #AnchorID (Same as the one you input in 01)
- If anchoring within the same page, input #XXX; if on another page, input full URL
- **Assume** the Anchor ID is under student life page and set as **career-development**:
- If anchoring within the Student Life page, please input **#career-development**;
- if on another page, input full URL:  
**<https://hkust-dsto.docker04.vicosys.com.hk/Student-life/#career-development>**

# Embed Video

Assume: 01 Career direct to 01 Section

- To embed youtube video, please input the youtube video ID into the video field.
- Copy this sharing Url to the video link Field (RED)
- Select “**video**” for video embed

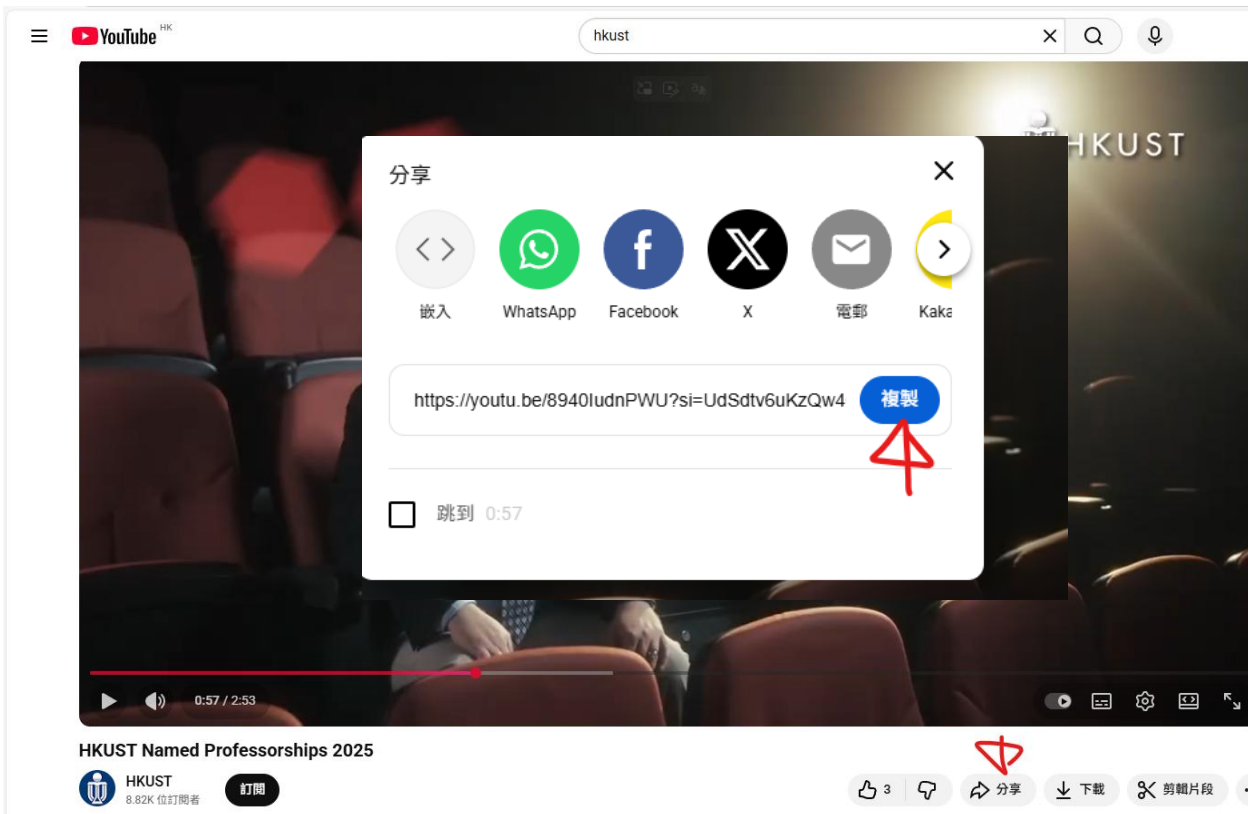


Image / Video

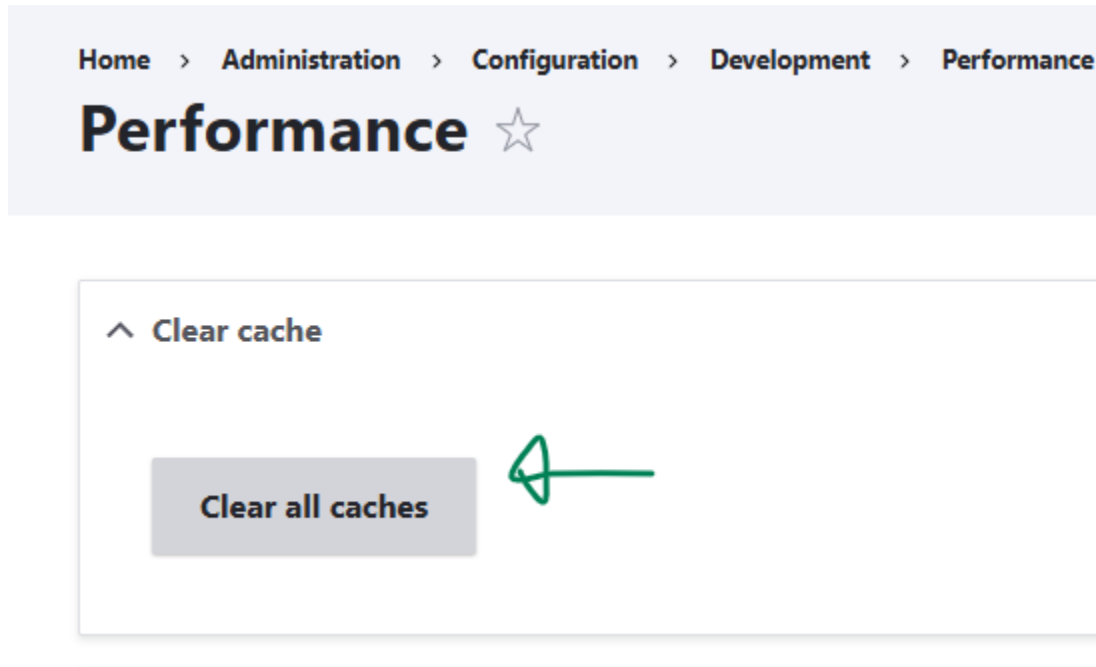
Video

Video Link

Video Link

btn Items

# Clear Backend Cache



Configuration → Performance →  
Clear All Cache